DEREHAM CHURCH INFANT AND NURSERY SCHOOL

Dereham Cluster

Using ICT at DCINS-Code of Conduct
March 2017

Dear Parents,

As part of our school's curriculum, internet use is an everyday activity which is an integral part of our learning. We believe that use of ICT, including the Internet and e-mail, is worthwhile and is an essential skill for children as they grow up in the modern world. As a school we will actively encourage the children to choose the internet as a means of research and furthering their own learning.

We are taking positive steps to deal with any risks associated with having access to undesirable materials in school. Our access to the Internet comes through Norfolk's Internet Service Provider (BT) project making filtered content available in schools.

Children will be introduced to a set of rules and taught how to use ICT devices responsibly. When they are given access to the Internet they will be supervised (supervised means that an adult will be present in the classroom at all times) and when appropriate directed towards specific curriculum activities and suitable web sites. **However, the school cannot be held responsible for the nature or content of materials accessed through the Internet. The school will not be liable for any damages arising from your child's use of the Internet facilities.**

I enclose a copy of the children's code of conduct (rules for using the Internet), useful links concerning keeping safe online and a parent/carer agreement. Please read and sign the agreement form enclosed.

Should you wish to discuss any aspect of our use of ICT in school please contact us.

Yours sincerely,

Headteacher

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Parent/carer agreement form

Pupil name: ....

Pupil's class: ....

Parent / carer name:...

As the parent or carer of the above pupil, I grant permission for my child to have access to use the Internet, class emails and other ICT facilities at school.

I know that my child been taught about and has signed to confirm that they will keep to the school's rules for responsible ICT use, outlined in the ICT Code of Conduct. I also understand that my child may be informed, if the rules have to be changed during the year. I know that the latest copy is available on the school's website within the policies section and have been given further advice about safe use of the Internet (sheet enclosed).

I accept that ultimately the school cannot be held responsible for the nature and content of materials accessed through the Internet and mobile technologies, but I understand that the school will take every reasonable precaution to keep pupils safe and to prevent pupils from accessing inappropriate materials. These steps include using a filtered internet service, safe access to email, employing appropriate teaching practice and teaching online safety skills to pupils.

I understand that the school can check my child's computer files, and the websites they visit. I also know that the school may contact me if there are concerns about my child's online safety or online behaviour.

I will support the school by promoting safe use of the Internet and digital technology at home and will inform the school if I have any concerns over my child's online safety.

Parent/carer signature:... **Date:**...................

ICT Code of Conduct for pupils

I only use websites that an adult has told me I can use.

I can search the internet when an adult is with me.

I should tell an adult if I see something that I don't like or that worries me on the internet.

I should tell an adult and ask for help if I get lost on the internet.

I know that I should keep my personal information safe on the internet.

I should learn how to stay safe on the internet.

Child's name…………………………………………………

Signature……………………………………………………

Useful links in reference to e-safety

Particularly for Parents and Children

National Action for Children (NCH) www.nchafc.org.uk/itok/
Parents Guide on internet usage

Bullying Online www.bullying.co.uk
Advice for children, parents and schools

FKBKO - For Kids By Kids Online www.fkbko.co.uk
Excellent internet savvy for kids; KS1 to KS3

Parents Information Network (PIN) www.pin.org.uk
Comprehensive guidelines on internet safety

Parents Online www.parentsonline.gov.uk/2003/parents/safety/index.html
Interactive learning and safety advice, excellent presentation for parents.

Kidsmart www.kidsmart.org.uk
An internet safety site from Childnet, with low-cost leaflets for parents.

Think U Know? www.thinkuknow.co.uk/
Home Office site for pupils and parents explaining internet dangers and how to stay in control.

Family Guide Book (DfES recommended www.familyguidebook.com
Information for parents, teachers and pupils

NCH Action for Children www.nchafc.org.uk
Expert advice for children, young people and parents.

Safekids www.safekids.com
Family guide to making internet safe, fun and productive