

AGM
Dereham Church Infants and Nursery PTA

Held on Friday the 15th of March 2019

Attendees;

Sarah Meeson
Katie Hart-Copsey
Amy Futers
Ruth Bonner
Laura- Jayne Davidson
Becki Sari
Leanne Reed
Kirsty Baldwin

New Committee members joining:

Julie Cockell

1. Welcome

Sarah Meeson welcomed us to the meeting.

2. Apologies

Apologies recorded from Jayne Quinn and Chrissi Bibby.

3. Elections

(a) Chair

Katie and Sarah both nominated for the position, this was taken to a private vote which was drawn. Katie and Sarah both left the room for us to discuss and re-vote, this was also a draw. Sarah then decided to step down from the election and Katie was therefore elected as Chair.

(b) Vice Chair

Laura nominated by Ruth and seconded by Sarah.

(c) Secretary

Ruth nominated by Laura and seconded by Katie.

(d) Treasurer

No nominations – Katie mentioned that member of staff Kirsty Baldwin had expressed an interest in this role. Kirsty then joined the meeting and was nominated by Katie and seconded by Laura.

4. Annual review

Katie led a review of 2018;

Easter fundraising raised £148 this included the Easter activities of bonnet making, egg hunt, cake raffle and name the bunny. These were all well received and the plan is to go ahead with these ideas again this Easter. The Cake raffle is to be started up again once a month before pick up.

Summer Fair;

Fundraising amount for the fair was £1200. This was a very successful year and we agreed to continue with the same plan as last years fair. We discussed trying to recruit more helpers for this year as we had to rely greatly on the staff last year. Hampers/raffle prizes will need to be collected again using 'last day of term non uniform days'. The shed needs clearing out and check what prizes

we still have.

Christmas fundraising

Xmas tea towels raised £54, there was an error with the r.r.p as after it had been advertised we realised they should have been sold at £5 and not £4. However it was a very popular idea so we would look to do this or something similar like a Bag for Life next Christmas as well.

Coffee and Carols raised £360 this was a great event, and the children's crafts were well received. Katie thanked everyone for their hard work.

5. Expenses

£500 spent on playground sports equipment.

Paid towards class trips, so maximum donation Parents would have to contribute would be capped at £5. Amy asked if this would also happen for 2019, and it was agreed it would.

Playground markings £2,200

These are booked to be completed in the Easter holidays, as this is a very large expense after this has been paid it was agreed we will only be spending on the school trips and Year 2 leavers gifts and concentrate on fundraising for future expenses.

6. Future fundraising projects

It was discussed and agreed the next fundraising project should tie in with the school's fundraising efforts for the new school roof. Amy also mentioned the school's need for new interactive white boards in the near future, the cost for the required 6 boards totals £23,000.

7. Lottery Licence/Treasury items

This needs to be renewed through the council, ticket numbers and money is to be sent back to the council. Signatories for cheques are currently Jayne and Chrissi, due to the restructure it was suggested that this changes to Kirsty & another. Treasurer to look at possibility of setting up online banking. Any expenses require prior agreement and receipt of proof of purchase for any reimbursement.

8. Meeting times

It was discussed and agreed that future meetings should be held at different times of the day to enable as many different people who may wish to attend to be able to.

9. PTA/Friends

The change of title to Friends was discussed – Katie suggested Friends is a better option as more open to other friends and relatives joining. The matter of DBS checks for these members was brought up and there was concern about who would pay for these and if it was worthwhile for the amount of time they may actually be able to give.

10. Easter 2019

Easter Letter to be sent out on the 25th of March – after the Disco money has been collected. Events are Easter bonnet parade, card to be provided by the school. Easter egg hunt, last years letters to be redone in lower case/cursive font to help the children read them correctly. Cake raffle on the 4th as well at drop off only, 50p a ticket. Cake making for Disco volunteers, Becki, Leanne and Laura. Juice will be provided by PTA.

11. AOB

None

12. Next Meeting

Wednesday 27th of March at 2.15 pm to discuss arrangements for Easter Fundraising.