

# Newsletter

# September 2021



Issue 1 – 21/22  
September 2021

---

*Dear Parents and Carers,*

*This is the first newsletter this year and we would like to welcome you all back after the summer break. We would also like to welcome all our new children to Dereham Church Infant & Nursery School. We are looking forward to working with you and your child during their time here.*

*Dereham Church Infant and Nursery School believes in supporting and encouraging every child to achieve and succeed in all they do. Our friendly, dedicated and professional staff and governors work extremely hard to provide a safe, caring and stimulating learning environment in which all children are eager to learn.*

*As your child starts or continues their education with the school, we enter into a partnership with you the parents and carers. As we want your child to flourish and achieve, this works best when we work closely together. Our partnership should be founded on mutual trust and respect and we must value the efforts each party makes. Please keep us informed about anything at home which may influence your child's attitude or performance at school as this will help us to understand and support their needs.*

*The school is very much a part of the local community and we pride ourselves on the good relationships that exist between families and the school. All the staff value the close relationships they build with parents and ensure that they are available to discuss anything you want to know more about or are concerned about.*

*The children are always at the heart of everything we do and we hope that the years your child will spend at our school are some of the most inspirational and rewarding to share in.*

*I look forward to working with both you and your child and hope this is the beginning of a happy partnership.*

*Yours sincerely,*

*Mrs Amy Futers  
Headteacher*

## Website

Please look on the School Website for latest newsletters and information.

*If there are any problems when accessing our website then please contact us*

**We have a very busy start to the school year! Please note the dates of events relevant to your child.**

Mums, dads and carers (maximum of 2 adults) are invited to join us for our

### Harvest Service – EYFS only

On

Tuesday 28<sup>th</sup> September 2021

At 9.30am

At St Nicholas Church



Mums, dads and carers (maximum of 2 adults) are invited to join us for our

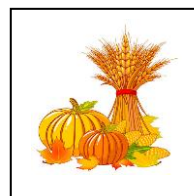
### Harvest Service – KS1 only

On

Thursday 30<sup>th</sup> September 2021

At 9.30am

At St Nicholas Church



## School Open Morning & Fun Afternoon

**OPEN DAY Sat 2nd October**

**OPEN MORNING FOR ALL NEW PARENTS**

*Tour the facilities*

**COME ALONG & SEE WHAT DEREHAM CHURCH**

**INFANT SCHOOL HAS TO OFFER YOUR CHILD.**

- Booking essential
- Time slots 11am and 11.30am
- Contact the school office on 01362 692727 to book

**From 12pm onwards – FUN AFTERNOON FOR ALL  
NEW & EXISTING FAMILIES**

- BBQ
- Bouncy Castle
- Cake Stall
- Games
- AND MUCH MORE

## Non-Uniform Day

On Friday 24<sup>th</sup> September children can come to school in non uniform. Please can we ask for a donation towards our tombola or raffle towards our Fun Day.

## Breakfast & After School Club

Our breakfast and after school club is now up and running. If you are interested in these please contact Mrs Olley in the school office on 01362 692727 or [financeofficer@dereham.norfolk.sch.uk](mailto:financeofficer@dereham.norfolk.sch.uk).

## Dippy Day

All children in school will be visiting Dippy the Dinosaur at Norwich Cathedral on 19<sup>th</sup> October 2021. Further information will follow.

## Tempest Photography

On Thursday 23<sup>rd</sup> September Tempest Photography will be taking individual photos of the children. Siblings within school will have their photos taken together.

## Nasal Flu Immunisation

We will shortly be sending out information and Consent Forms for the nasal flu immunisation. Please could you complete the consent and return this to Mrs Playford in the school office. **It is important that you return the form even if you do not want your child to have the vaccine.**

## Parent and Carers Consultations

A letter explaining these consultations and giving you an opportunity to book an appointment, for the consultations in November, will be sent home nearer the time.

## Attendance and Punctuality

All 17 schools in the Dereham Cluster have adopted the same Attendance Policy. A copy of the policy and procedures can be found on our website.

Parents/Carers should be aware that the Department of Education guidance states 'Persistence Absence as 90%; a letter from the Cluster Headteachers will be sent home regarding this increase along with the 'Fit for School ' leaflet for Key Stage 1. (Reception parents/carers received this information in their induction pack)

### **Reminder:**

#### **MAIN SCHOOL**

- Doors open at 8:45am and are locked at 9:05am
- Registration 8:55-9:05
- Lateness 9:05-9:15am *any child arriving after 9:05am must come in through the office*
- After 9:15am = Unauthorised

#### **NURSERY**

- Doors open at 9:00am and are locked at 9:15am
- Late Arrivals after 9:15am *must come in through the office*

## Universal Free School Meals for Infant Age Pupils

All children attending Reception, Year 1 and Year 2 are offered a Free School Meal as part of the Government's Universal Free School Meals for infants programme.

Dinner menus are sent home half-termly in your child's book bag (spare menus are available from the office). Your child may choose to have a hot dinner, vegetarian, jacket potato or a school packed lunch every day or as many days as they wish. Please complete the form to state which days and the choice of lunch they wish to have.

Please ensure these are returned to enable us to provide your child with the correct lunch.

## Free School Meals & Pupil Premium

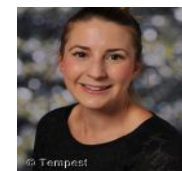
Families who receive certain benefits may be eligible for Free School Meals and Food Vouchers during the holidays. Registering for Free School Meals could also raise extra money for the school, this enables the school to fund valuable support like extra support staff or after school activities. Please complete the Free School meals form and return this to the school as soon as possible.

## Safeguarding

Headteacher: Mrs Amy Futers  
Designated Safeguarding Lead



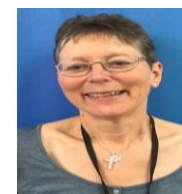
Assistant Headteacher: Mrs Chloe Cole  
Alternate Designated Safeguarding Lead



Secretary/Attendance Lead: Mrs Lisa Playford  
Alternate Designated Safeguarding Lead



Safeguarding Governor: Mrs Patricia Waller  
**07941492020**



Safeguarding of children, staff, volunteers, students and parents is a priority. If you see anything that causes you concern regarding child protection, the well-being or safety of a child or adult you MUST inform the Designated Safeguarding Lead (Mrs Amy Futers – Head Teacher) immediately. If Mrs Futers is unavailable you MUST inform Mrs Playford (Alternative DSL or Mrs Cole (Alternative DSL) Any allegations made against professional staff are to be reported to the Head Teacher, or if the allegation involves the Head Teacher then to the Safeguarding Governor (a sealed letter addressed to the safeguarding governor).



## Parent Support Advisor – Introduction to Lisa Playford

Hi I have worked at DCINS for over 12 years and have been school secretary for 9 years. My job has changed since starting in the office and I have taken on the roles as Attendance Lead and Alternate Safeguarding Lead. I have now trained as Parent Support Advisor. Therefore, my days are very varied but it is a privilege to be able to work with parents and support them through a number of challenges that being a parent brings. I am available to work with parents through a number of issues including **establishing routines, managing challenging behaviour**, stress reducing **tips for bedtimes** and often that morning routine. **Attendance** may be an issue but we can look at the causes and come up with plans together to reduce the stress that this can cause. Sometimes we may find ourselves thrown into a **family crisis** and it is helpful to talk through how to best manage the impact that this might have on children.

Feeling confident and happy with our parenting is what we desire the most. We can often feel judged by how we manage our children, particularly when out and about in public, but we are all in the same boat and it is likely that we have all felt overly critical of ourselves at some stage too.

From September, I will be offering an appointment system for anyone who feels they may need a bit of extra support, advice or just a chat. My working afternoons will be a Monday and Thursday 1.00pm – 2.30pm. If this is something you would benefit from please contact me on [office@dereham.norfolk.sch.uk](mailto:office@dereham.norfolk.sch.uk) and I will be happy to book an appointment for you.

### Data Collection Sheet

Over the next week or so we will be sending home a Data Collection sheet for your child. This is a print out of the information we hold on our school database. Please check and amend if necessary and return to your child's class teacher or Mrs Playford in the school office. It is vital we have the correct details in case we need to contact you. Please note we must hold two contact details for every child.



### Parties

If you are interested in hiring the school hall/grounds for your child's birthday party, please contact the school office as this is something we will be offering from September 2021.



### Birthday Lunch

This year we would like to offer all children in main school the opportunity to have a birthday packed lunch. Children do have the option to bring in their own packed lunch from home. The birthday child can choose up to 7 of their friends to celebrate and eat their lunch together on a specially decorated table. The school will provide invitations, cake, party bags and a photo of the party group (permission required). The birthday child can choose either a chocolate or vanilla birthday cake. The cost for this will be £12.00 per party lunch. Please contact the school office for a booking form.

## PJ & Popcorn Evening

On Thursday 7<sup>th</sup> October (EYFS only) and Tuesday 12<sup>th</sup> October (KS1 only), we will be holding a PJ's & Popcorn evening. We will be watching Finding Nemo (U) and we will enjoy some popcorn and squash. Children are welcome to come in their PJ's and bring a pillow to sit on. There is a cost of £3 per child, which will include the refreshments and a raffle ticket with the opportunity for one child to win the DVD of the movie. The evening will run from 4pm til 6.00pm. Please bring and collect your child via the main office. This is a child only event, no siblings or parents. A booking form will be sent out shortly.

## Off to a good start .....

The following are reminders of school policies and requests from the school which help us with day-to-day routines ~

### Lunchbox Policy (for those children not having a free hot dinner)

The policy was developed following consultation with children, parents and carers, staff and governors and was reviewed in July 2021. The policy states what school lunchboxes may and may not contain:

#### **Packed lunches may include:**

- at least one portion of fruit and one portion of vegetables every day.
- meat, fish or other source of non-dairy protein every day
- oily fish, such as salmon, at least once every three weeks.
- a starchy food such as any type of bread, pasta, potatoes or other type of cereals every day.
- dairy food such as milk, cheese, yoghurt, fromage frais or custard everyday
- only water, sugar free squash, fruit juice, semi-skimmed or skimmed milk, yoghurt, milk drinks or smoothies.

#### **Packed lunches may not include:**

- confectionery such as chocolate bars, chocolate-coated biscuits and sweets. Cakes and biscuits are allowed but encourage your child to eat these only as part of a balanced meal.
- fizzy drinks
- meat products such as sausage rolls, individual pies, corned meat and sausages / chipolatas should be included only occasionally.
- snacks such as crisps. Instead, include vegetables and fruit (fresh or dried). Savoury crackers or breadsticks served with fruit, vegetables or dairy food are also a good choice.

***\*Please note we are a Nut Free School therefore parents/carers are requested not to provide peanut butter sandwiches or any nuts as we have children in the school with peanut allergies.***

**Special diets and allergies:** The school recognises that some pupils may require special diets that do not allow for the standards to be met exactly. Parents and carers must inform the school if this is the case and are urged to be responsible in ensuring that packed lunches are as healthy as possible. Also, for this reason pupils are not permitted to swap food items.

## First Aid Procedures

Only children who have had an injury treated by a First Aider, will have the incident reported at the end of the day. Parents/ carers will be contacted immediately if the injury is judged to be serious.

## Jewellery

In line with LA Health and Safety Regulations, it is school policy that no jewellery may be worn to school. If your child has recently had their ears pierced then studs only may be worn for the six week healing period. They must have their ears covered by micropore tape for PE lessons.

## Water Bottles

It is school policy that only **PLAIN WATER** may be brought into school in a drinks bottle to be drunk freely throughout the day. **Parents and carers failing to comply with this school policy will have their child's bottle replaced with drinking water.** The School Governors adopted the policy of drinking water as part of the 'Thinking Schools Local Authority Project'.

## Snack Time

Please remember that only fresh/dried fruit or vegetables may be brought in from home for your child at snack time. Portions of fruit or vegetables should be in a named container or polybag. **In-school snacks can be pre ordered for the half term.**

## Our adventure playground and outdoor area

**Please do not let your children play on the equipment before or after school.**

Our children will have plenty of opportunity to use the equipment during the school day when they will be supervised.

- Please note that the back school gates will be locked from 3:10pm.
- Please provide your child with a **named** pair of wellies in a **named** carrier bag, so that they can play in all the outdoor areas through the year.
- In the interests of Health & Safety **please do not** let your child ride their bike/scooter on the school grounds (playgrounds and paths)



## Communication between School and Home

We have a number of ways in which you can contact us and we can contact you to help develop a strong partnership in educating your child –

- Home-School link book
- Parents Evenings / Open Evenings two times a year
- Newsletters – once a month you will receive a newsletter detailing general school news and dates for your diary
- An informal meeting with your child's class teacher or Mrs Futers can be made as and when necessary. An appointment can be arranged by telephone or via the link book

## Medicines

### Prescribed Medicines

Medicines should only be taken to school when essential; that is where it would be detrimental to a child's health if the medicine were not administered during the school 'day'.

The administration of medicine to children is the responsibility of their parents/carers. School Staff are under no duty to administer medication to pupils in school.

**The school will only accept medicines that have been prescribed by a doctor, dentist, nurse prescriber or pharmacist prescriber.** Medicines should always be provided in the original container as dispensed by a pharmacist and include the prescriber's instructions for administration and dosage.

The school will never accept medicines that have been taken out of the container as originally dispensed, nor make changes to dosages on parental instructions.

**The school will not administer invasive medication e.g. eye drops.**

**Any medication requiring a Medical/Dental Practitioner's prescription, e.g. asthma inhalers/antibiotics/adrenalin.**

If a child is on medication that must be administered during the school day then:

- ◆ Parents/carers are strongly encouraged to come into school to administer the medication or,
- ◆ The child can administer it themselves under the supervision of a member of staff (e.g. inhalers, although spacers may need support in administering). Parents must complete a form giving full details of the medication, full instructions of how the child will administer it, and contact details in the case of an emergency

### Non-Prescription Medicines

Non Prescribed Medication: Any medication not requiring a Medical/Dental Practitioner's prescription, eg analgesics, liquids, creams, sprays, lip balms will not be administered by school staff.

### Coats



Please remember to send a coat with your child in the morning, sunny mornings often turn chilly by the first playtime of the day.

### Parking



**To adhere to parking restrictions, please do not park in Washbridge. The school is continuing to work in partnership with the traffic wardens to ensure implementation. Thank you.**



### Autumn Term 2021 Dates for your Diary

Date	Event	Time/Venue
<b>September</b>		
W/C Monday 13 <sup>th</sup>	<b>Reception Children to stay all day</b>	Collect at 3.05pm
Monday 20 <sup>th</sup>	<b>Flu Immunisation Forms Distributed</b>	
Thursday 23 <sup>rd</sup>	<b>Tempest Individual Photographs</b> Siblings within school will be photographed together	
Friday 24 <sup>th</sup>	<b>Non Uniform Day</b>	Children to bring in tombola or raffle prize
Tuesday 28 <sup>th</sup>	<b>Harvest Service EYFS only</b>	9.30am St Nicholas Church
Wednesday 29 <sup>th</sup>	<b>Phonics Workshop For Parents Emerald Class</b>	<i>Further information to follow</i> 9.15am
Thursday 30 <sup>th</sup>	<b>Harvest Service KS1 only</b>	9.30am St Nicholas Church
<b>October</b>		
Friday 1 <sup>st</sup> October	<b>Phonics Workshop For Parents Topaz Class</b>	<i>Further information to follow</i> 9.15am
Saturday 2 <sup>nd</sup>	<b>School Open Morning &amp; Fun Day</b>	Separate Leaflet sent home
Monday 4 <sup>th</sup>	<b>Phonics Workshop For Parents Diamond Class</b>	<i>Further information to follow</i> 9.15am
Tuesday 5 <sup>th</sup>	<b>Phonics Workshop For Parents Sapphire Class</b>	<i>Further information to follow</i> 9.15am
Thursday 7 <sup>th</sup>	<b>PJ &amp; Popcorn Evening EYFS</b>	<i>Further information to follow</i>
Monday 11 <sup>th</sup>	<b>Phonics Workshop For Parents Pearl Class</b>	<i>Further information to follow</i> 9.15am
Tuesday 12 <sup>th</sup>	<b>Phonics Workshop For Parents Nursery Class</b>	<i>Further information to follow</i> 9.15am
Tuesday 12 <sup>th</sup>	<b>PJ &amp; Popcorn Evening KS1</b>	<i>Further information to follow</i>
Wednesday 13 <sup>th</sup>	<b>Phonics Workshop For Parents Ruby Class</b>	<i>Further information to follow</i> 9.15am
Tuesday 19 <sup>th</sup>	<b>Dippy Day</b>	<i>Further information to follow</i>
<b>November</b>		
Monday 1 <sup>st</sup>	<b>Parent/Carers Telephone Consultations Year 1 &amp; Emerald Parents</b>	3:20 – 5:20pm <i>Further information to follow</i>
Tuesday 2 <sup>nd</sup>	<b>Parent/Carers Telephone Consultations Emerald Parents</b>	3:20 – 6:00pm <i>Further information to follow</i>
Tuesday 2 <sup>nd</sup>	<b>Parent/Carers Telephone Consultations Topaz Parents</b>	3:20 – 5:20pm <i>Further information to follow</i>
Thursday 4 <sup>th</sup>	<b>Parent/Carers Telephone Consultations Year 1 &amp; Topaz Parents</b>	3:20 – 6:00pm <i>Further information to follow</i>
Tuesday 9 <sup>th</sup>	<b>Parent/Carers Telephone Consultations EYFS Parents</b>	3:20 – 5:20pm <i>Further information to follow</i>
Thursday 11 <sup>th</sup>	<b>Parent/Carers Telephone Consultations EYFS Parents</b>	3:20 – 6:00pm <i>Further information to follow</i>

**If you have any comments or questions about the contents of this newsletter then do not hesitate to pop in or call us on 01362 692727.**

**Thank you for your continued help and support**